



*FOR KIDS*

*phone 919-363-5000  
fax 919-363-5346  
2920 Ridgepine Drive  
Apex, NC 27502*

*www.dynamictherapyforkids.com*

## ***ATTENDANCE / CANCELLATION POLICY***

In order to maintain quality treatment programs and maximize your child's success, we need to have in place policies that will help to keep your child's visits to be as consistent as possible.

If you need to cancel your visit, please inform your therapist as soon as possible, and more than 24 hours in advance. However, we understand that occasionally emergencies arise or children become suddenly ill, etc. Please notify us as soon as you are aware that your child will not be attending his/her therapy session for these reasons. This will allow us to plan our schedules accordingly.

We will make every effort to reschedule your visit in the same week if possible.

If no prior cancellation is made, or cancellation occurs with less than 24 hour notice you will be charged with a \$40.00 fee. Dynamic Therapy also reserves the right to discharge your child after three sessions are missed without prior cancellation.

To ensure that our services are effective and efficient, your child is required to attend at least 70% of all scheduled therapy sessions (including makeup sessions) in an 8 week consecutive period. Cancellations by therapist will not be included in this percentage. Should you fall below the required 70% attendance rate (per therapy service) we may need to change your regularly scheduled appointment time or discontinue services. Exceptions to this policy may be made for medically fragile conditions/hospitalizations.

If your child is seen in the home, an adult must be on the premises at all times while our staff member is providing therapy.

Patient name \_\_\_\_\_

Parent signature \_\_\_\_\_